

Supply Chain Practitioner Level 3 Apprenticeship

OVERVIEW

Effective and dynamic supply chains are particularly important in fast moving consumer goods (FMCG) sectors, for example food & drink, retail or consumables, where products have one or more of the following characteristics: high volume, fast turnover and frequently purchased. FMCG have a short shelf life, either as a result of high consumer demand or because the product deteriorates rapidly. In contrast, durable goods or major appliances such as kitchen appliances are generally replaced over a period of several years. Supply chain functions include procurement, forecasting, planning manufacture, customer service and logistics.

FMCG Supply Chain Practitioners will work in one or more supply chain functions. Typical duties could include forecasting customer demand as a Junior Demand Planner, liaising with the factories schedule production as a Junior Supply Planner, processing orders as a Customer Service Operative and working with hauliers and Distribution Centres as an Assistant Transport Planner.

They have a comprehensive understanding of the entire supply chain, are responsible for their impact on each function and strive to deliver the best value for their business and customer. Due to the high number of interactions both within and outside of the business, they need strong relationship building, influencing, stakeholder management and communication skills alongside sound analytical, information technology and numeracy skills, with an ability to work in a fast-paced environment with frequently changing requirements.

END POINT ASSESSMENT

To successfully complete the Apprenticeship, each Learner must pass an independent End Point Assessment, which includes:

- **Knowledge test**
- **Project and presentation**
- **Professional discussion and interview**

Successful outcome will be graded as either Pass or Distinction.

DELIVERY STRUCTURE

Programme delivery is flexible and is tailored to meet industry, sector and roles needs. Apprentices benefit from a blended learning programme that includes:

- Skills coach and tutor support
- Online learning and delivery sessions
- Self-study tasks
- Regular progress reviews, calls or visits with their skills coach
- English/Maths specialist tutor support where required

TYPICAL OCCUPATIONAL DUTIES AND RESPONSIBILITIES

- 🌿 Coordinate products and services through the supply chain
- 🌿 Ensure achievement of supply chain quality requirements
- 🌿 Apply continuous improvement techniques to supply chain practice
- 🌿 Apply a structured approach to solving problems within the supply chain
- 🌿 Compile reports to support the supply chain function
- 🌿 Conduct supplier performance monitoring
- 🌿 Use Data management systems to support supply chain operations
- 🌿 Identify and manage risk that can impact on achievement of customer requirements
- 🌿 Manage customer accounts to ensure payment is received in accordance with agreements
- 🌿 Liaise with internal and external stakeholders to manage end to end supply chains
- 🌿 Support inventory management activities
- 🌿 Support end to end supply chain planning
- 🌿 Identify and manage risks impacting supply chain operations
- 🌿 Comply with industry, organisational policy and governing legislation and regulations

KEY INFORMATION

Duration of Programme: 22 months

Qualifications Gained: Level 3 Apprenticeship in Supply Chain Practitioner and Level 2 in Functional Skills Maths and English (if applicable).

Typical Job Roles: Demand Planner, Supply Planner, Logistics specialist

Progression: The role may be a gateway to further career opportunities within supply chain and logistics, such as management or senior support roles. Team Leader Level 3 or Operations/Departmental Manager Level 5

Programme Value: £15,000 (funded by Levy or Government funding depending on company size)

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